

COMPANY REGISTRATION NUMBER: 05854713  
CHARITY REGISTRATION NUMBER: 1146846

**CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION**

**Company Limited by Guarantee**

**UNAUDITED FINANCIAL STATEMENTS**

**31 MARCH 2020**

**SAINT & CO**

Chartered Accountants  
Unit 7B Lakeland Business Park  
Cockermouth  
Cumbria  
CA13 0QT

# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

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# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2020

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2020.

#### Reference and administrative details

**Registered charity name** Cumbria Neighbourhood Watch Association

**Charity registration number** 1146846

**Company registration number** 05854713

**Principal office and registered office**  
Burnetts Solicitors  
Victoria House  
Wavell Drive  
Carlisle  
CA1 2ST  
Cumbria

#### The trustees

Dr John Perkins  
Mrs C Makin  
Mrs J Derbyshire  
Mr J Murray

**Company secretary** R K Davidson, Burnetts Solicitors

**Accountants** Saint & Co  
Chartered Accountants  
Unit 7B Lakeland Business Park  
Cockermouth  
Cumbria  
CA13 0QT

# **CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION**

## **COMPANY LIMITED BY GUARANTEE**

### **TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

*(continued)*

#### **YEAR ENDED 31 MARCH 2020**

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#### **Structure, governance and management**

The charity is also a company limited by guarantee with Memorandum and Articles of Association incorporated on 22 June 2006 and amended by special resolutions dated 15 October 2007 and 8 October 2011.

Cumbria Neighbourhood Watch Association has a Management Committee who are responsible for the strategic direction and policy of the Charity. The Committee has members from a variety of professional backgrounds relevant to the work of the charity.

The Management Committee are responsible for the appointment of new Trustees. Prospective Trustees are approached to join the Committee on the basis of added knowledge and skills that they hold and that these may be beneficial to the Charity.

Periodic training sessions are held for new and existing members. These may be run internally by the Committee or an external facilitator may be used.

In so far as is complementary to the Charity's objects, the Charity is guided by both local and national policy.

The Charity has no specific identified risks; however, before a project is undertaken it is discussed at Committee level and minuted accordingly. Procedures and policies will be regularly reviewed to ensure that they continue to meet the needs of the Charity.

#### **Objectives and activities**

The objective of the Charity is to promote good citizenship and greater public participation in the prevention of crime and community safety, in particular by the effective liaison between the Police, the Local Authority and similar bodies and public in order to promote the efficiency of the Police in the County of Cumbria Police area.

The main objectives and activities for the year continued to focus upon the prevention of crime and building of safer and stronger communities in line with local and national strategies. The most significant of these was the Cumbria Community Messaging service which passed into the care of Cumbria Constabulary from June 2018.

#### **Achievements and performance**

Our sales of security products concluded in the year. A new project started to provide video doorbell broadband for twelve months to certain vulnerable people.

# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

*(continued)*

**YEAR ENDED 31 MARCH 2020**

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#### **Financial review**

The charity does not have a specific general reserves policy as there are limited general overheads. Following the transfer of the Cumbria Community Messaging system to Cumbria Police, the Police and Crime Commissioner agreed that any remaining restricted funds could be transferred to unrestricted funds to help with future projects.

Projects are costed before implementation and, where external funding is obtained, these are shown as restricted income and expenditure.

#### **Plans for future periods**

We will continue supplying support and relevant security products to Watch members as and when the need arises.

#### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 31 January 2021 and signed on behalf of the board of trustees by:

Mr J Murray  
Trustee

# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2020

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		2020			2019
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	500	500	1,000	–
Charitable activities	6	–	–	–	248
<b>Total income</b>		<u>500</u>	<u>500</u>	<u>1,000</u>	<u>248</u>
<b>Expenditure</b>					
Expenditure on charitable activities	7,8	<u>1,824</u>	<u>133</u>	<u>1,957</u>	<u>1,161</u>
<b>Total expenditure</b>		<u>1,824</u>	<u>133</u>	<u>1,957</u>	<u>1,161</u>
<b>Net expenditure and net movement in funds</b>		<u>(1,324)</u>	<u>367</u>	<u>(957)</u>	<u>(913)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		15,334	4,280	19,614	20,527
<b>Total funds carried forward</b>		<u>14,010</u>	<u>4,647</u>	<u>18,657</u>	<u>19,614</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

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The notes on pages 6 to 14 form part of these financial statements.

# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### STATEMENT OF FINANCIAL POSITION

31 MARCH 2020

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		2020		2019	
	Note	£	£	£	£
<b>Current assets</b>					
Stocks	12	-		1,002	
Cash at bank and in hand		<u>19,114</u>		<u>19,069</u>	
		<b>19,114</b>		<b>20,071</b>	
<b>Creditors: amounts falling due within one year</b>	13	<u>457</u>		<u>457</u>	
<b>Net current assets</b>			<b>18,657</b>		<b>19,614</b>
<b>Total assets less current liabilities</b>			<b>18,657</b>		<b>19,614</b>
<b>Funds of the charity</b>					
Restricted funds			<b>4,647</b>		4,280
Unrestricted funds			<b>14,010</b>		15,334
<b>Total charity funds</b>	14		<b>18,657</b>		<b>19,614</b>

For the year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 31 January 2021, and are signed on behalf of the board by:

Mr J Murray  
Trustee

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The notes on pages 6 to 14 form part of these financial statements.

# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

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#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Burnetts Solicitors, Victoria House, Wavell Drive, Carlisle, CA1 2ST, Cumbria.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The charity meets the definition of a public benefit entity under FRS 102.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be attributed directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit and accountancy fees and other costs linked to the strategic management of the charity.



# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 31 MARCH 2020

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#### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires the trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The trustees consider there were no significant judgements made in preparing the financial statements.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

#### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

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#### 3. Accounting policies *(continued)*

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 33% straight line

# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

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#### 3. Accounting policies *(continued)*

##### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

##### Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

##### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

#### 4. Limited by guarantee

The company is limited by guarantee and does not have a share capital.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Donations</b>			
Allerdale Borough Council	–	500	<b>500</b>
Eden District Council	500	–	<b>500</b>
	<u>500</u>	<u>500</u>	<u><b>1,000</b></u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
<b>Donations</b>			
Allerdale Borough Council	–	–	–
Eden District Council	–	–	–
	<u>–</u>	<u>–</u>	<u>–</u>
	<u>–</u>	<u>–</u>	<u>–</u>

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# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 31 MARCH 2020

#### 6. Charitable activities

	Unrestricted Funds £	<b>Total Funds 2020 £</b>	Unrestricted Funds £	Total Funds 2019 £
Security products	–	–	248	248

#### 7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	<b>Total Funds 2020 £</b>
SelectaDNA kits and signs	–	–	–
Security products	1,002	–	<b>1,002</b>
Support costs	822	133	<b>955</b>
	<u>1,824</u>	<u>133</u>	<u><b>1,957</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
SelectaDNA kits and signs	599	–	599
Security products	364	–	364
Support costs	198	–	198
	<u>1,161</u>	<u>–</u>	<u>1,161</u>

#### 8. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	<b>Total funds 2020 £</b>	Total fund 2019 £
SelectaDNA kits and signs	–	181	<b>181</b>	723
Security products	1,002	–	<b>1,002</b>	364
Governance costs	–	774	<b>774</b>	74
	<u>1,002</u>	<u>955</u>	<u><b>1,957</b></u>	<u>1,161</u>

# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 31 MARCH 2020

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#### 9. Analysis of support costs

	Total 2020 £	Total 2019 £
General office	-	124
Governance costs	-	74
	<u>-</u>	<u>198</u>

#### 10. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees. Number of employees this year: 0 Number of employees last year: 0

#### 11. Tangible fixed assets

	Equipment £	Total £
<b>Cost</b>		
At 1 April 2019 and 31 March 2020	<u>1,452</u>	<u>1,452</u>
<b>Depreciation</b>		
At 1 April 2019 and 31 March 2020	<u>1,452</u>	<u>1,452</u>
<b>Carrying amount</b>		
At 31 March 2020	<u>-</u>	<u>-</u>
At 31 March 2019	<u>-</u>	<u>-</u>

#### 12. Stocks

	2020 £	2019 £
Security kits	<u>-</u>	<u>1,002</u>

#### 13. Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors	<u>457</u>	<u>457</u>

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# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 31 MARCH 2020

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#### 14. Analysis of charitable funds

##### Unrestricted funds

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
General funds	1,573	500	(1,824)	–	249
CNWA Development Funds	13,761	–	–	–	13,761
	<u>15,334</u>	<u>500</u>	<u>(1,824)</u>	<u>–</u>	<u>14,010</u>

	At 1 April 2018 £	Income £	Expenditure £	Transfers £	At 31 March 2019 £
General funds	2,486	248	(1,161)	–	1,573
CNWA Development Funds	7,346	–	–	6,415	13,761
	<u>9,832</u>	<u>248</u>	<u>(1,161)</u>	<u>6,415</u>	<u>15,334</u>

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# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 31 MARCH 2020

#### 14. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 April 2019	Income	Expenditure	Transfers	At 31 March 2020
	£	£	£	£	£
Newsletter	963	–	–	–	<b>963</b>
Community Safety					
Events	370	–	–	–	<b>370</b>
Horsewatch	847	–	–	–	<b>847</b>
Board Training	803	–	–	–	<b>803</b>
Farm Watch	535	–	–	–	<b>535</b>
Capacity Building					
Programme	762	–	–	–	<b>762</b>
Broadband scheme	–	500	(133)	–	<b>367</b>
	<u>4,280</u>	<u>500</u>	<u>(133)</u>	<u>–</u>	<u><b>4,647</b></u>

	At 1 April 2018	Income	Expenditure	Transfers	At 31 March 2019
	£	£	£	£	£
Cumbria Community					
Messaging	6,415	–	–	(6,415)	–
Newsletter	963	–	–	–	963
Community Safety					
Events	370	–	–	–	370
Horsewatch	847	–	–	–	847
Board Training	803	–	–	–	803
Farm Watch	535	–	–	–	535
Capacity Building					
Programme	762	–	–	–	762
Broadband scheme	–	–	–	–	–
	<u>10,695</u>	<u>–</u>	<u>–</u>	<u>(6,415)</u>	<u>4,280</u>

# CUMBRIA NEIGHBOURHOOD WATCH ASSOCIATION

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 31 MARCH 2020

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#### 14. Analysis of charitable funds *(continued)*

Farm Watch - a property marking initiative delivering "Smartwater Agricultural" to 1800 farms in Carlisle, Eden, South Lakeland, and Furness free of charge.

Newsletter - to allow production of newsletters for distribution to the 2000 Neighbourhood Watch Co-ordinators and other strategic partners in Cumbria.

Marketing - to increase awareness and publicise the work done by CNWA.

Horsewatch - Includes £463 from the previous West Cumbria Horsewatch group, being held until the scheme is restarted; and £104 from Cumbria Constabulary towards future West Cumbria Horsewatch signs.

Board Training - a "health check" was undertaken highlighting weaknesses of the board which have since been implemented to ensure the necessary skills and knowledge are held by the trustees and board members.

The Neighbourhood Watch Capacity Building Programme – this is to assist in the more active involvement of stakeholders in Neighbourhood Watch in Cumbria through the provision of meeting and training facilities.

The broadband scheme provides a broadband video doorbell system to vulnerable people.

#### 15. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Current assets	14,467	4,647	19,114
Creditors less than 1 year	(457)	–	(457)
<b>Net assets</b>	<u>14,010</u>	<u>4,647</u>	<u>18,657</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Current assets	15,791	4,280	20,071
Creditors less than 1 year	(457)	–	(457)
<b>Net assets</b>	<u>15,334</u>	<u>4,280</u>	<u>19,614</u>

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